

## FAQ for Incomings

Version January 2025

<b>1. When does the semester start?</b>	
Summer semester	Start of semester: Beginning of April Lectures begin: Middle of April
Winter semester	Start of semester: Beginning of October Lectures begin: Middle of October
<b>2. Who can I contact if I have questions?</b>	
Erasmus coordination	We are primarily responsible for questions about the Learning Agreements and general help with course selection, course registration and the <i>Intro to Studying History for Erasmus Students</i> (Erasmus tutorial) ( <a href="mailto:erasmus.history@geschichte.uni-freiburg.de">erasmus.history@geschichte.uni-freiburg.de</a> )
International Office	The International Office will help you with questions about Mobility Online, your accounts for the university platforms and general questions about your stay ( <a href="mailto:Erasmus@zv.uni-freiburg.de">Erasmus@zv.uni-freiburg.de</a> )
Studierendenwerk Freiburg (SWFR)	The Studierendenwerk will help you with questions about the housing situation and general questions about the living situation on site: <a href="https://www.swfr.de/internationales/ankommen">https://www.swfr.de/internationales/ankommen</a>
<b>3. What does ECTS mean?</b>	
Generally	ECTS (European Credit Transfer System) are to be understood as credit points and indicate the <b>average workload</b> of the courses.
workload	1 ECTS = 25 – 30 hours
<b>4. How many ECTS do the courses give?</b>	
lectures	4 ECTS (depending on arrangement)
exercises	4 ECTS
proseminar	6-10 ECTS (depending on arrangement)
main seminar	10 ECTS
Further information	Further explanations can be found in an extra document on our website!
<b>5. Where can I find the current course catalogue?</b>	
For the Department of History only	On our homepage you will find all courses offered by the Department of History in one pdf-document (under 'Aktuelles KoVo (pdf)') <a href="https://www.geschichte.uni-freiburg.de/">https://www.geschichte.uni-freiburg.de/</a>
For the entire University of Freiburg	Here you will find all events offered by the University of Freiburg: <a href="https://campus.uni-freiburg.de/qisserver/pages/cm/exa/coursecatalog/show-CourseCatalog.xhtml? flowId=showCourseCatalog-flow&amp; flowExecutionKey=e1s1">https://campus.uni-freiburg.de/qisserver/pages/cm/exa/coursecatalog/show-CourseCatalog.xhtml? flowId=showCourseCatalog-flow&amp; flowExecutionKey=e1s1</a>

Search/ filter function	You can also use this link to filter for courses <b>taught in English</b> : <a href="https://campus.uni-freiburg.de/qisserver/pages/start-Flow.xhtml? flowId=searchCourseNonStaff-flow&amp; flowExecutionKey=e1s1&amp;noDBAction=y&amp;init=y">https://campus.uni-freiburg.de/qisserver/pages/start-Flow.xhtml? flowId=searchCourseNonStaff-flow&amp; flowExecutionKey=e1s1&amp;noDBAction=y&amp;init=y</a>
<b>6. How can I register for my courses?</b>	
Instructions for Lectures, exercises, seminars	In order to register for these types of courses, you must register in HisInOne and then register for the individual courses.  You can find <b>instructions</b> for this here: <a href="https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:belegen_en">https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:belegen_en</a>
Proseminars	Proseminars are registered differently. You have to fill out a form and hand it in separately. You can find more information and the form on our website: <a href="https://www.geschichte.uni-freiburg.de">https://www.geschichte.uni-freiburg.de</a>
<b>7. How can I register for Studienleistungen?</b>	
Generally	Basically, when choosing a course, the following should be considered: <ol style="list-style-type: none"> <li>1. Registration for the course, i.e. authorization to “participate” in the event (see 6.)</li> <li>2. The registration of the Studienleistung, i.e. the possibility to complete the course with an exam etc.</li> </ol> You can register your Studienleistung <b>during the semester registration periods</b> via HISinOne. If you have problems using HISinOne, you are welcome to ask your questions in the Erasmus tutorial!
Explanation	<a href="https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:pruefung_en">https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:pruefung_en</a>
Grading	If you need a grade for your course, contact your lecturers <b>at the beginning of the semester</b> (especially for lectures and exercises). These can then enter the grade themselves in HISinOne after the end of the course.
<b>8. What is the Intro to Studying History for Erasmus Students?</b>	
Generally	This tutorial will introduce Erasmus Incoming students to studying History at the University of Freiburg. We'll discuss topics like orientation on campus, the use of libraries and German databases as well as the peculiarities of German historiography. Furthermore, there will be useful information on exam registration and the types of examinations in Germany. Additionally, the course should also serve as a regular platform for general questions regarding the Erasmus stay. In short: <b>Everything you need for a smooth start for your studies of history at the University of Freiburg.</b> You can earn 2 ECTS by regular attendance and active participation in class. Writing a review of the course in German afterwards will grant you 3 ECTS for the course.
Date in the summer term 2025	The course takes place <b>every second Wednesday from 16-19 h starting on 23 April 2025</b> in <b>Übungsraum 2 (ÜR 2)</b> in the Kollegiengebäude IV (KG IV).

<b>9. What do I have to consider after my arrival in Freiburg?</b>	
Matriculation	Matriculation/registration at the university is the first thing you have to do after your arrival in Freiburg. This is very important, so please try to do it as soon as possible. By enrolling you will receive your <b>Unicard</b> and your <b>online log-in data for HISinOne</b> . <b>Only then can you take courses, so we recommend enrolling as early as possible.</b>
Registration for courses	Registration for courses at the Department of History takes place via <b>HISinOne</b> after you have received your access data with your enrollment: <a href="http://www.hisinone.uni-freiburg.de/">http://www.hisinone.uni-freiburg.de/</a>
<b>10. How should I fill out my Learning Agreement?</b>	
General	A basic distinction must be made between the Learning Agreements (LA) <b>before the mobility</b> and <b>during the mobility</b> . You should present the <b>LA before the mobility</b> to us for signature as soon as possible (i.e. either come to the next office hour or send it by e-mail). We sign, make a copy and you get the LA back. You submit the LA to your home university. If this LA isn't up to date yet, that's not a problem. The <b>LA during the mobility</b> concerns the changes that arise over the course of the semester. If courses are cancelled or others are added, you can change this in LA <i>during the mobility</i> . You will create this form during the semester and submit it to us for signature. But this is not so urgent. Wait for the first few weeks of the semester until you have a good overview of which courses you are actually taking. Please understand that <b>processing</b> on our part can usually take <b>up to two weeks</b> . So please submit your LA's as soon as possible!
Deadlines Learning Agreements	<b>Deadline</b> for LA I <i>before the mobility</i> : Winter term 24/25: 30.09.2024 Summer term 25: 31.03.2025 <b>Deadline</b> for LA II <i>during the mobility</i> : Winter term 24/25: 28.10.2024 Summer term 25: 28.04.2025 <b>Deadline</b> for LA III <i>after the mobility / ToR</i> : Winter term 24/25: 05.05.2025 Summer term 25: 27.10.2025
Course catalogue (KoVo)	The course catalogue is usually published in late January/early February and August. If the new course catalogue is not yet available and you already have to fill out your Learning Agreement, you can <b>temporarily use the old one</b> . As soon as the new courses are available, you can change your Learning Agreement again. In general, it should be noted that courses are offered in the following epochs each semester: Ancient History, Medieval History, Early Modern History and Late Modern History.
Tips	<b>Exercises and lectures</b> are recommended because the requirements are easier there. <b>Proseminars</b> expect active participation in discussions, so good knowledge of German is an advantage. If the German language

	<p>skills are unsure, a maximum of one proseminar should be attended.</p> <p><b>Advanced seminars</b> (Hauptseminare) are not recommended as they are very intensive and involve a lot of preparation and follow-up work and therefore require very good knowledge of German.</p>
<b>11. Can I also take courses outside of the Department of History?</b>	
History students	The <b>focus</b> of your Erasmus stay should clearly be <b>on history</b> . Unfortunately, since the Department of History only offers a few courses in English, there is also the <b>option of choosing courses from other departments</b> . Here, too, the focus on historically relevant topics would be advisable. It is best to clarify this with your home university in advance.
Non-history students	You are welcome to come to Freiburg via the Department of History as long as there are still spots available. It is best to find out in advance which courses you want to take and <b>contact the relevant departments</b> to make sure that you are allowed to attend the courses.
<b>12. Are there also courses in English?</b>	
Generally	Since the Department of History unfortunately only offers a few English courses, you are free to choose courses offered by other departments. However, the focus should still be on historically relevant topics.
alternatives	There are many English courses at: <ul style="list-style-type: none"> <li>• English Studies (English Department)</li> <li>• Politics (Department of Political Science)</li> <li>• University College Freiburg (Liberal Arts and Sciences)</li> </ul>
<b>13. Are language courses also offered?</b>	
<p>Free German courses are offered for exchange students at the Sprachlaborinstitut Freiburg (SLI).</p> <p>Further information and registration modalities can be found here:  <a href="https://www.sli.uni-freiburg.de/german/courses/p-courses/pcourses?set_language=en">https://www.sli.uni-freiburg.de/german/courses/p-courses/pcourses?set_language=en</a></p>	
<b>14. Can I write my thesis at the University of Freiburg?</b>	
<p>If you intend to write your thesis at the University of Freiburg, we need <b>written proof</b> from you <b>confirming the supervisory relationship</b> with the lecturer with whom you want to write your thesis. Otherwise, unfortunately, we cannot sign your LA.</p>	

